

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, June 17, 2013, 6:30 pm

Present: Julie Caldwell, Richard Helmick, Rose Mary Leaver, Donna Nosek, Vicki Santacroce **Absent:** Sharon Knight, Jim Winship

Administrative Staff Present: Stacey Lunsford, Diane Jaroch, Cathy Bloom

Also Present: Danielle Hudson

1. President Nosek called the meeting to order at 6:34 p.m.
2. The consent agenda was approved as presented. MSC (Leaver/Helmick) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
3. The circulation, service, and Mango statistics reports for May 2013 were acknowledged and accepted as presented. MSC (Santacroce/Caldwell) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
4. The treasurer's report for May 2013 was acknowledged and accepted as presented. MSC (Helmick/Leaver) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
5. Citizen input regarding matters not on agenda; no action at this meeting: Danielle Hudson stated concern for better posting/advertising of library programs.
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ nothing new to report.
 - b) Council and Community Communications ~ nothing new to report.
 - c) System Planning ~ Stacey and Cathy Bloom met with Josh Clements and Steve Grabow again. The next step is to have a public forum in late July or August. They are currently working on scheduling the event. Stacey shared a proceedings report with the Board.
7. NEW BUSINESS
 - a) The motion was made to accept housing a "Little Free Library" on the grounds of the library to be located on Center Street, donated by the Friends of the Library. MSC (Helmick/Leaver) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
 - b) The motion was made to accept the revised Staff Loan Privileges policy as presented. MSC (Helmick/Leaver) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
 - c) The motion was made to have Stacey proceed with the pursuit of getting a security system installed at the library. MSC (Helmick/Leaver) Ayes: Caldwell, Helmick, Leaver, Nosek, Santacroce Noes: None
8. DIRECTOR'S REPORT

SUGGESTION BOX: None

DIRECTOR'S REPORT—As Submitted by Stacey Lunsford

 - a) Discover Whitewater would like to plant a memorial tree in Fred Kraege's honor. I have corresponded with Kristine Zaballos about this and we agreed that they would wait until we have an approved conceptual plan so that the tree could be planted somewhere where it would not be disturbed by future construction.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

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- b) I will be serving on the joint committee of Lakeshores and Mid-Wisconsin board members, directors, and system staff who will be discussing the possibility of a system merger now that Lakeshores is without a director. Our first meeting will be June 19, 4:00 pm, in Horicon.
 - c) Diane and I visited Lomira's library on May 30 and discussed makerspaces with their director, Shannon Barniskis. We determined that the first equipment we would want to purchase would be a VHS-to-DVD converter, a slide/negative/photograph converter, and a vinyl LP-to-digital converter. We are still researching different brands, models, and features. I will bring this up on the agenda as soon as we are ready to discuss specifics.
9. ADULT SERVICES REPORT—As submitted by Diane Jaroch
- a) I attended WAPL May 2-3 and gathered many good ideas. The most useful session I attended was on Makerspaces and was presented by Shannon Barniskis, the Director of the Quadgraphics Lomira Community library.
 - b) Our first annual Book It! 5k and Family Fun Run on May 4 was a great success.
 - c) I proctored one online exam during the month of May.
 - d) On Thursday, May 30, Stacey and I visited the Lomira Quadgraphics Community Library to tour their Makerspace. It was very helpful in helping us determine what type of equipment and services we would like to make available in our Makerspace.
 - e) The small lobby display case for May promoted "Choose Privacy Week" which was May 1-7. The large display case promoted travel and displayed a variety of materials available at the library for patrons to check-out when making travel plans.
 - f) Crime Club met on May 29 and the book discussed was Devious by Lisa Jackson. The discussion was led by Tina Pontel.
 - g) During the month of May I worked on finalizing all of the programs and activities for our 3rd annual Adult Summer Reading Program.
10. YOUTH SERVICES REPORT—As submitted by Cathy Bloom
- a) The Book It committee and I met for a wrap up meeting on May 16th. We did thank you cards for the sponsors and made plans for next year's event which will be held on May 3, 2014.
 - b) Lego was held on May 21st and there were 26 children in attendance. Lego Club will resume in September.
 - c) Also in May, I gave a school tour to the Kindergarten and 1st graders from LINC'S.
 - d) On May 28th, the young adult librarian from West Bend came to our library to help with the Battle of the Books tournament. Battle of the Books questions for the local tournaments as well as for the system tournament were sent to the participating libraries.
 - e) Also in May, Sherry, Lindsey and I continued to work on this year's summer reading program.

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- f) I am on the committee for Family Fun Night at Horicon Marsh which is scheduled for July 9 from 5:00-10:00 p.m.
11. Board member reports: Rose Mary Leaver went to Elkhorn for a "Friends of Library" information sharing event. Richard Helmick wanted to note our sincere appreciation to Donna Nosek and Rose Mary Leaver for their service and leadership on the Board over the past few years.
 12. Board member requests for future agenda items: NONE
 13. Confirmation of next meeting on July 15, 2013, 6:30 p.m.
 14. The meeting was adjourned at 7:42 p.m. MSC (Leaver/Helmick) Ayes: Helmick, Leaver, Nosek, Santacroce Noes: None

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce