



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, June 19, 2017, 6:30 pm

MINUTES

1. Call to Order by President Hartwick – 6:30 p.m.

Present: Julie Caldwell, Brienne Diebolt-Brown, Chris Grady, Anne Hartwick,
Richard Helmick, Jim Winship

Absent: Cory Pepler

Staff: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer

Guests: Kori Oberle

2. Election of Officers

MSC Winship/Grady moved that current slate of officers be elected

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Winship

Nays: None

- Caldwell and Helmick were sworn in to new terms

3. Consent Agenda

a) Approval of minutes of the May 15, 2017 regular meeting*

b) Acknowledgement of receipt of city financial reports for April 2017*

c) Acknowledgment of receipt of financial report of special revenue fund receipts for May 2017*

d) Approval of payment of invoices for May 2017*

e) Acknowledgment of receipt of statistical reports for May 2017 and 1st quarter statistical comparison report*

f) Acknowledgment of receipt of treasurer's reports for May 2017*

MSC Grady/Winship to approve the consent agenda in total

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Winship

Nays: None

4. Hearing of Citizen Comments

a) No comments made

5. Old Business

a) Library Building Expansion Project ~ Discussion

1. Review the 2012 space needs assessment ~ Action

2. P. 41 Small group study rooms, a room to seat 8 and 10 people were taken out when board asked architect to pare down the

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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design, needs to be updated and shrunk for a 25,000 sq ft building

3. Finance committee did an evaluation, did due diligence and is prepped for a proposal, attached

MSC Winship/Helmick to inquire about an update to the 5-year-old space needs assessment

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Winship

Nays: None

- b) Council and Community Communications ~ Discussion

1. Stacey is on the agenda to discuss library board special meeting at June 20 Common Council meeting

6. New Business

- a) Disposition of money from Library Fund Balance ~ Action

1. Based on finance committee updated \$454,491 from library's 220 Fund Balance to be transferred to Library Building Fund

MSC Helmick/Winship to transfer \$454,491 from library's 220 Fund Balance to Library Building Fund

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Winship

Nays: None

- b) Review of 2017 Goals and Objectives ~ Discussion

1. Offer has been made to employ new maker space librarian
2. Winship suggested that the new librarian be put in touch with school district parent/student liaison

7. Staff & Board Reports

- a) Director's Report
- b) Adult Services Report
- c) Youth Educational Services Report
- d) Board member reports

Winship – Whitewater LEADS got a pillar grant for \$2800 for Dolly Parton Imagination Library partnership, proposed promoting kids signing up for this program while signing up for other library programming/events
Helmick wanted to know status of alternate board member applications, still in process

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8. Board member requests for future agenda items - none
9. Confirmation of next meeting on July 17, 2017, 6:30 pm
10. Adjournment at 7:35 pm

Respectfully submitted,

Brienne Diebolt-Brown, Acting Secretary

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