



Board of Trustees Meeting Agenda  
Irvin L. Young Memorial Library  
Community Room  
431 W. Center Street  
Whitewater, WI 53190  
Monday, October 18, 2021, 6:30 p.m.

**This meeting will be both in-person and virtual.**

*Our Mission: We will have the space and the stuff to do the things that you want  
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making  
connections; Service excellence*

Join Zoom Meeting

<https://us02web.zoom.us/j/82818201418?pwd=bGIDWGNtWDJzN0N0xODdJTltxdnAvdz09>

Meeting ID: 828 1820 1418

Passcode: h9T0sTVJ

One tap mobile

+19292056099,,82818201418#,,,,\*12893977# US (New York)

+13017158592,,82818201418#,,,,\*12893977# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 828 1820 1418

Passcode: 12893977

Find your local number: <https://us02web.zoom.us/j/82818201418>

1. Call To Order And Roll Call
2. Friends Of The Library Board Meeting  
Discussion of having a coordinator representing the Friends of the Library group on the Library Expansion Committee. (Board member request from the September meeting.)
3. Consent Agenda
  - 3.I. Approval Of Minutes  
Documents:  
  
[MINUTES SEPTEMBER 20, 2021.PDF](#)
  - 3.II. Acknowledgment Of Receipt Of Financial Reports  
Documents:  
  
[BALANCE SHEET - SEPTEMBER 2021.PDF](#)  
[BUILDING EXPENSES - SEPTEMBER 2021.PDF](#)  
[CASH RECEIVED - SEPTEMBER 2021.PDF](#)  
[OPERATING REVENUE AND EXPENSES - SEPTEMBER 2021.PDF](#)
  - 3.III. Approval Of Payment Of Invoices  
Documents:  
  
[PAID INVOICES - SEPTEMBER 2021.PDF](#)
  - 3.IV. Acknowledgment Of Receipt Of Statistical Reports  
Documents:  
  
[STATISTICS REPORT - SEPTEMBER 2021.PDF](#)
  - 3.V. Acknowledgment Of Receipt Of Treasurer's Reports  
Documents:  
  
[BOARD TREASURER REPORT - SEPTEMBER 2021.PDF](#)  
[AMERICAN DEPOSIT MANAGEMENT STATEMENT - AUGUST 2021.PDF](#)
4. Hearing Of Citizen Comments  
No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

5. Old Business

5.I. Library Building Project

Report from the Library Expansion Committee meeting of October 12, 2021.

6. New Business

6.I. Review And Re-Approval Of The Internet Use Policy

Request approval without revision.

Documents:

[POLICY INTERNET USE.PDF](#)

7. Staff & Board Reports

7.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - OCTOBER 2021.PDF](#)

7.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - OCTOBER 2021.PDF](#)

7.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - OCTOBER 2021.PDF](#)

7.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE LIBRARIAN REPORT - OCTOBER 2021.PDF](#)

7.V. Bridges Library System Staff Report

Documents:

7.VI. Board Reports

Report on Trustee Training Week:

Wisconsin Library Ecosystem - Kathy Retzke

8. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

9. Confirmation Of Next Meeting

November 15, 2021, 6:30 p.m.

10. Adjournment

\*Items on the Consent Agenda will be approved on a single vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the  
Library Director (473-0530) 72 hours prior to the meeting.