



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, November 20, 2017, 6:30 pm

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order
2. Consent Agenda
 - a) Approval of minutes of the August 28, 2017 special meeting and the October 16, 2017 regular meeting*
 - b) Acknowledgement of receipt of city financial reports for October 2017*
 - c) Acknowledgment of receipt of financial report of special revenue fund receipts for October 2017*
 - d) Approval of payment of invoices for October 2017*
 - e) Acknowledgment of receipt of statistical report for October 2017*
 - f) Acknowledgment of receipt of treasurer's reports for October 2017*
3. Hearing of Citizen Comments
 - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
4. Old Business
 - a) Library Building Expansion Project
 1. Approval of space needs assessment document from Library Planning Associates ~ Action
 2. Ad hoc Marketing Committee
 - b) Council and Community Communications ~ Discussion
5. New Business
 - a) Request by Whitewater City Market to use the Community Room for a winter marketplace ~ Approval
 - b) Review of Annual Goals and Objectives ~ Discussion
 - c) Renewal of bibliotheca service contract for security gates ~ Action
 - d) Closed Holidays for 2018 ~ Approval
 - e) Approval of 2018 Bridges Library System Membership and CAFÉ Agreement ~ Action
 - f) Approval of Jefferson County Contract for Library Services ~ Approval
6. Staff & Board Reports

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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- a) Director's Report
 - b) Adult Services Report
 - c) Youth Educational Services Report
 - d) Programming & Makerspace Librarian Report
 - e) Special Report-Wisconsin Library Association Annual Conference
 - f) Board member reports
7. Board member requests for future agenda items
 8. Confirmation of next meeting on December 18, 2017, 6:30 pm
 9. Adjournment

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