



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
431 W. Center Street
Whitewater, WI 53190
ONLINE
Library Board Meeting
Mon, May 17, 2021 6:30 PM - 8:00 PM (CDT)

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Our Mission: We will have the space and the staff to do the things that you want

*Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence*

1. Call To Order And Roll Call

2. Library Building Project

Studio GC will present revised options to the conceptual plan to the board at this meeting. Attached is the initial cost estimate for the project. Some of the soft cost items (owner costs) are placeholders for now based off other recent projects they have just completed.

Documents:

[LIBRARY BUILDING PROJECT COST ESTIMATE-INITIAL.PDF](#)

3. Consent Agenda

3.I. Approval Of Minutes

Approval of the minutes of the regular meeting of April 19, 2021.

Documents:

[MINUTES - APRIL 19, 2021.PDF](#)

3.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - APRIL 2021.PDF](#)

[BUILDING EXPENSES - APRIL 2021.PDF](#)
[CASH RECEIVED - APRIL 2021.PDF](#)
[OPERATING INCOME AND EXPENSES - APRIL 2021.PDF](#)

3.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - APRIL 2021.PDF](#)

3.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - APRIL 2021.PDF](#)

3.V. Acknowledgment Of Receipt Of Treasurer's Reports

Each month going forward there will be an additional statement from American Deposit Management.

Documents:

[BOARD TREASURER REPORT - APRIL 2021.PDF](#)

4. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

5. New Business

5.I. Review And Re-Approval Of The Investment Policy

This is the regular 3-year review of this policy. Recommend re-approval without changes.

Documents:

[INVESTMENT POLICY.PDF](#)

5.II. Approval To Close The Library On Friday, August 20 For A Staff In-Service Day

Staff will be participating in a book discussion on either *Stamped: Racism, Anti-Racism and You* or *White Fragility* as part of our strategic plan activity to enhance staff understanding and provision of inclusive services and access. The rest of their time will be devoted to work projects that had been postponed due to the pandemic.

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - APRIL 2021.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - APRIL 2021.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - APRIL 2021.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - APRIL 2021.PDF](#)

6.V. Board Reports

Minutes of the Board Development Committee meeting of May 10, 2021

Documents:

[BOARD DEVELOPMENT COMMITTEE MEETING MINUTES 05102021.PDF](#)

7. Board Member Requests For Future Agenda Items

8. Adjournment

*Items on the Consent Agenda will be approved on one vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.