



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Online
431 W. Center Street
Whitewater, WI 53190

Mon, Mar 15, 2021 6:30 PM - 8:00 PM (CDT)

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*Our Mission: We will have the space and the stuff to do the things that you want
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence*

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES FEBRUARY 15, 2021.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - JANUARY 2021.PDF](#)
[BUILDING EXPENDITURES - JANUARY 2021.PDF](#)
[OPERATING INCOME AND EXPENDITURES - JANUARY 2021.PDF](#)
[BALANCE SHEET - FEBRUARY 2021.PDF](#)
[BUILDING EXPENDITURES - FEBRUARY 2021.PDF](#)
[OPERATING INCOME AND EXPENDITURES - FEBRUARY 2021.PDF](#)
[CASH RECEIPTS - FEBRUARY 2021.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - FEBRUARY 2021.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - FEBRUARY 2021.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

The treasurer has also provided an update on investment of funds.

Documents:

[BOARD TREASURER REPORT - FEBRUARY 2021.PDF](#)
[TREASURER UPDATE 2.24.21.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Approval Of The 2021 Strategic Plan Activities

Documents:

[2021 STRATEGIC PLAN ACTIVITIES - FINAL DRAFT.PDF](#)

5. New Business

5.I. Review Of And Possible Action On Market Appraisals

Tincher Realty viewed the properties owned by the library at 405-407 W Center St and 409 W Center St and provided these market appraisals as to their current value.

409 W Center St is currently occupied. 405-407 W Center St is unoccupied and has been used in the past by both the Whitewater Fire Department and Whitewater Police Department for training exercises. The Neighborhood Services Director at the time the property was acquired indicated that the library would have to spend a substantial amount of money to bring the property up to code for rental purposes. At that time, it was believed that we would be tearing the house down for the library expansion project and the investment did not seem financially sound.

Documents:

[405-407 W. CENTER ST MARKET APPRAISAL.PDF](#)
[409 W. CENTER ST MARKET APPRAISAL.PDF](#)

5.II. Review And Approval Of The Revised Claims Returned Policy

Documents:

[POLICY CLAIMS RETURNED - DRAFT REVISION.PDF](#)

5.III. Review And Re-Approval Of The Inclement Weather Policy

Request reapproval with no changes.

Documents:

[POLICY INCLEMENT WEATHER.PDF](#)

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - FEBRUARY 2021.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES LIBRARIAN REPORT - FEBRUARY 2021.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATION SERVICES REPORT - FEBRUARY 2021.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - FEBRUARY 2021.PDF](#)

6.V. Bridges Library System Staff Report

Documents:

[BRIDGES LIBRARY SYSTEM STAFF REPORT - MARCH 2021.PDF](#)

6.VI. Board Reports

Report from Jim Winship on webinar "Social Work in Rural and Small Libraries"

7. Board Member Requests For Future Agenda Items

8. Confirmation Of Next Meeting

April 19, 2021, 6:30 p.m.

9. Adjournment

*Items on the Consent Agenda will be approved on one vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.