



Board of Trustees Meeting Agenda  
Irvin L. Young Memorial Library  
Community Room  
431 W. Center Street  
Whitewater, WI 53190

**Monday, January 31, 2022, 6:30 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/82903521022?pwd=ZFZWQ2Myd1dLQm1Ua3ljR1p3bi9OUT09>

Meeting ID: 829 0352 1022

Passcode: V0DtPVdV

One tap mobile

+19292056099,,82903521022#,,,,\*73647248# US (New York)

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 829 0352 1022

Passcode: 73647248

Find your local number: <https://us02web.zoom.us/j/82903521022?pwd=ZFZWQ2Myd1dLQm1Ua3ljR1p3bi9OUT09>

1. Call To Order And Roll Call

## 2. Consent Agenda

### 2.I. Approval Of Minutes

Documents:

[MINUTES DECEMBER 20, 2021.PDF](#)

### 2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[CASH RECEIVED -DECEMBER 2021.PDF](#)  
[BALANCE SHEET - DECEMBER 2021.PDF](#)  
[BUILDING EXPENSES - DECEMBER 2021.PDF](#)  
[OPERATING INCOME AND EXPENSES - DECEMBER 2021.PDF](#)

### 2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - DECEMBER 2021.PDF](#)

### 2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - DECEMBER 2021.PDF](#)  
[STATISTICS REPORT - FINAL 2021.PDF](#)

### 2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[AMERICAN DEPOSIT MANAGEMENT STATEMENT - OCTOBER 2021.PDF](#)  
[BOARD TREASURER REPORT - DECEMBER 2021.PDF](#)  
[FRIENDS OF THE LIBRARY BANK STATEMENT - 12.31.21.PDF](#)  
[ENDOWMENT FUND 4TH Q REPORT 2021.PDF](#)

## 3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

## 4. Old Business

### 4.I. Library Building Project

1. Update from the Library Expansion and Renovation Steering Committee meeting of January 12, 2022.
2. Discussion and possible action on hiring a LTE part-time assistant with bookkeeping background to manage that aspect of the capital campaign.
3. Discussion on forming sub-committees of the Steering Committee for different aspects of the project; e.g. a fundraising committee.

## 5. New Business

### 5.I. Discussion And Action On 2022 Strategic Plan Activities

Documents:

[2022 STRATEGIC PLAN ACTIVITIES - DRAFT.PDF](#)  
[WISCONSIN LIBRARIES TALK ABOUT RACE INFORMATION.PDF](#)

## 6. Staff & Board Reports

### 6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - JANUARY 2022.PDF](#)

### 6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - JANUARY 2022.PDF](#)

### 6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - JANUARY 2022.PDF](#)

### 6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT JANUARY 2021.PDF](#)

### 6.V. Bridges Library System Staff Report

Documents:

[BRIDGES STAFF REPORT - JANUARY 2022.PDF](#)

## 7. Board Reports

Report on Trustee Training Week:

Board Succession Planning - Jaime Weigel

8. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

9. Confirmation Of Next Meeting

February 21, 2022, 6:30 p.m.

10. Adjournment Into Closed Session

- I. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed:

- a) Performance evaluation for the Library Director

\*Items on the Consent Agenda will be approved on one combined vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.