

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, May 20, 2013, 6:30 pm

Present: Richard Helmick, Sharon Knight, Rose Mary Leaver, Donna Nosek, Vicki Santacroce **Absent:** Julie Caldwell, Jim Winship

Administrative Staff Present: Stacey Lunsford, Diane Jaroch

Also Present: Danielle Hudson

1. President Nosek called the meeting to order at 6:34 p.m.
2. The consent agenda was approved as presented. MSC (Helmick/Leaver) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
3. The circulation, service, and Mango statistics reports for April 2013 were acknowledged and accepted as presented. MSC (Leaver/Knight) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
4. The treasurer's report for April 2013 was acknowledged and accepted as presented. MSC (Leaver/ Helmick/) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
5. Citizen input regarding matters not on agenda; no action at this meeting: NONE.
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ Due to financial contingencies and recent personnel changes the motion was made to discontinue our relationship with Dewberry at this time. (Helmick/Santacroce) MSC Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
The motion was made to accept the proposal from LibraryVision with the deletion of the costs for meeting with university library personnel and the cad drawings. MSC (Helmick/Leaver) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
 - b) Council and Community Communications ~ Stacey will discuss the change in contract for the Library Building Expansion project. Point out that we did strike some line items, trying to keep the cost down. Also, a presentation will be made to the Council regarding the project. Highlight the Bookit Race! Highlight the online magazine subscription item, Zinio.
7. NEW BUSINESS
 - a) Motion was made to accept the Recognition Policy as presented. MSC (Helmick/Vicki) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
 - b) Motion was made to accept the revised Board of Trustees by-laws as presented. MSC (Helmick/Leaver) Ayes: Helmick, Knight, Leaver, Nosek, Santacroce Noes: None
8. DIRECTOR'S REPORT
SUGGESTION BOX: None
DIRECTOR'S REPORT—As Submitted by Stacey Lunsford
 - a) Diane and I attended the Walworth County Arts Council luncheon for the Big Read, which featured Tappan Wilder, nephew and literary executor for Thornton Wilder, and Penelope Niven,

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- author of the definitive Thornton Wilder biography on Thursday, April 18.
- b) Five staff members, to include me, attended sessions at the Wisconsin Association of Public Libraries annual conference at Lake Geneva on May 2 and 3. I presented on a readers' advisory panel on Friday morning.
 - c) I attended a think-tank lab in Milwaukee with four other Jefferson County library directors on Tuesday, May 14. I have attached the notes that Connie Meyer of Fort Atkinson wrote and put on the Jefferson County Libraries webpage and distributed on WISPUBLIB.
 - d) I attended the Directors Council meeting in Horicon on Thursday, May 16. The MWFLS board of trustees unanimously approved the SHARE agreement. The LLS board will meet on Tuesday, May 21 to act on the agreement and it is fully expected that it will be approved.
 - e) Boopsie is nearly done with the building of our mobile app. They will be giving us the "draft" version to review very soon.
 - f) Diane and I will be visiting the public library in Lomira on Thursday, May 30, to see their makerspace and make some decisions on what type of equipment and layout we want to start with.
9. ADULT SERVICES REPORT—As submitted by Diane Jaroch
- a) April 1st kicked off The Big Read with "No Foolin' a Free Book". Copies of *Our Town* and *The Bridge of San Luis Rey* by Thornton Wilder were given away to patrons. Strategically placed inside two of the free books were tickets to the production of *Our Town* at the Young Auditorium on April 22nd. The winners of the tickets were Merri Stoneman and Suzanne Chenoweth.
 - b) I attended the library's strategic planning meeting on April 4th.
 - c) National Library Week was celebrated during the week of April 14-20. We kicked off the week with the adult program "The History of Bookmaking in 3 Hours" on April 13th. This program was well attended with ten people pre-registering. Gary Niebuhr taught the class which was a condensed version of the class he taught for the staff last fall.
 - d) Stacey and I led a book discussion for *The Bridge of San Luis Rey* on April 16th. This discussion was part of The Big Read and there were five people in attendance.
 - e) On April 20th Brian "Fox" Ellis from Foxtales International taught the two hour workshop "Learning to Tell Our Story: Auto/Biography & Oral Histories". There were only three people in attendance, but the information learned was invaluable. This was the third year in a row that Brian "Fox" Ellis has been our Big Read performer.
 - f) On April 18 Stacey and I attended The Big Read luncheon event featuring Tappan Wilder, nephew and literary executor for Thornton Wilder and Wilder biographer, Penelope Niven at the Lake Lawn Resort in Delavan.

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- g) The small lobby display case for April promoted “Make a Difference Day” and was decorated by students from the University. The large display case, “Celebrate April @ Your Library”, promoted the various events happening at the library during the month of April.
 - h) Crime Club met on April 24 and the book discussed was Northwest Anfle by William Kent Kreuger. There were 10 people in attendance.
10. YOUTH SERVICES REPORT—As submitted by Cathy Bloom
- a) Monthly programs for April included Storytimes, Home Schooling, and Lego Club.
 - b) Special April Program: David Stokes, Naturalist – Humorist – Educator. This was a great program and there were about 60 people present.
 - c) Tour: I did a tour for a middle-school teacher and 4 of her students.
 - d) Summer Reading Program: The children’s and young adult brochures are now being printed.
 - e) Sherry is in the process of printing them for the schools. Vicki will do a power point presentation at the school libraries.
 - f) Book It Race: I attended three meetings for the race. As of April 29, there are 126 registered online and 16 that have registered at the library. We have had several patrons pick up forms. Hopefully, we will have more register the day of the event.
 - g) I, also, met with 2 book vendors in April.
 - h) Book It Race: All I can say is wow!! The Book It committee did a wonderful job and the weather cooperated as well. Both races started pretty much on time and there were no major problems. It’s hard to believe that it was our first race. There were approximately 65 runners for the 5K event and about 119 walkers. There were also 50+ volunteers. Jim Leaver and I went over the figures and unless there are more bills, the race cleared about \$3, 440. Several of the runners and walkers complimented us on the event. In addition to the race itself, there was face painting, a bouncy house, and a couple of sponsors had tables. For food: Sweet Spot provided cookies and coffee and Dalee Water provided water. There was white and chocolate milk, string cheese plus apples and oranges. Finally, on the lighter side, my husband, who has not run in years, signed up for the 5k. He came in last but he finished!
11. Board member reports: NONE.
12. Board member requests for future agenda items: Look at summer meeting dates.
13. Confirmation of next meeting on June 17, 2013, 6:30 p.m.
14. The meeting was adjourned at 7:44 p.m. MSC (Leaver/Knight) Ayes: Helmick, Knight, Leaver, Nosek, Santacroe Noes: None

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* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce

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