



**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, December 19, 2016, 6:30 pm**

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order
2. Presentation by Landmarks Commission on City Ordinance 17.12
3. Consent Agenda
 - a) Approval of minutes of the November 21, 2016 regular meeting*
 - b) Acknowledgment of receipt of financial reports for October 2016*
 - c) Acknowledgment of receipt of financial report of special revenue fund receipts for November 2016*
 - d) Approval of payment of invoices for November 2016*
 - e) Acknowledgment of receipt of statistical reports for November 2016*
 - f) Acknowledgment of receipt of treasurer's reports for November 2016*
4. Hearing of Citizen Comments
 - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
5. Old Business
 - a) Library Building Expansion Project ~ Update
 - b) Council and Community Communications ~ Discussion
6. New Business
 - a) Report on adjusted timeline for Library Director's annual performance evaluation (Personnel Committee)
 - b) Marketing opportunities in collaboration with UW-W graphic arts students ~ Discussion
 - c) Review of Guidelines Checklist required from Jefferson County libraries to provide to the Jefferson County Library Council ~ Action
 - d) Review and approval of Refunds for Lost Materials Policy ~ Action
 - e) Approval of Closed Days and Special Closings for 2017 ~ Action
 - f) Closing the library from 11:00 am to 1:00 pm on Friday, January 6 for the annual Employee Recognition Luncheon ~ Action
7. Staff & Board Reports
 - a) Director's Report
 - b) Adult Services Report
 - c) Youth Educational Services Report

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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- d) Board member reports
- 8. Board member requests for future agenda items
- 9. Confirmation of next meeting on January 16, 2017, 6:30 pm
- 10. Adjournment

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