



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Community Room
431 W. Center Street
Whitewater, WI 53190
Monday, October 21, 2019
6:30 p.m.

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES - SEPTEMBER 16 2019.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[FINANCIAL REPORTS BALANCE SHEET - SEPTEMBER 2019.PDF](#)
[FINANCIAL REPORTS LIBRARY BUILDING EXPENSES - SEPTEMBER 2019.PDF](#)
[FINANCIAL REPORTS LIBRARY OPERATING EXPENSES - SEPTEMBER 2019.PDF](#)
[FINANCIAL REPORTS OPERATING INCOME - SEPTEMBER 2019.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[INVOICES - SEPTEMBER 2019.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - SEPTEMBER 2019.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - SEPTEMBER 2019.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking

period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

The Library Expansion Exploration Committee members will report on their discussion at the most recent meeting on October 14 and share their recommendations with the Library Board.

5. New Business

5.I. Review And Approval Of FY 2020 Library Budget

Documents:

[2020 BUDGET.PDF](#)

5.II. Review And Re-Approval Of Materials Replacement Policy

Request re-approval with no changes.

Documents:

[POLICY MATERIALS REPLACEMENT.PDF](#)

5.III. Approval Of Quote From Advantage Preservation

The library's collection of Aqualbas and Minneiskas has been partially digitized as part of our preservation efforts. The yearbooks that are from 1963 and before are in the public domain and may be added to our website for easy access outside the library building itself. The quoted cost of \$4,592.40 would be taken from the library's Technology Fund, which is administered by the library board treasurer, and is designated for "the acquisition of technological assets and services."

Documents:

[QT_INDEXING AND OCR OF HIGH SCHOOL COLLEGE YEARBOOKS.PDF](#)

6. Staff & Board Reports

6.I. Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - SEPTEMBER 2019.PDF](#)

6.II. Adult Services Report

Documents:

[ADULT SERVICES REPORT - SEPTEMBER 2019.PDF](#)

6.III. Youth Educational Services Report

Documents:

[YOUTH SERVICES REPORT - SEPTEMBER 2019.PDF](#)

6.IV. Programming & Makerspace Librarian Report

Documents:

[MAKERSPACE AND PROGRAMMING LIBRARIAN REPORT - SEPTEMBER 2019.PDF](#)

6.V. Friends Of The Library Report

Documents:

[FRIENDS OF THE LIBRARY REPORT - SEPTEMBER 2019.PDF](#)

6.VI. Board Reports

Report on Trustee Training Week Webinars
Perfecting the Library's Message

Documents:

[THE ART OF THE ELEVATOR PITCH.PDF](#)

7. Board Member Requests For Future Agenda Items

8. Confirmation Of Next Meeting
November 18, 2019

9. Adjournment

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.